

Coronavirus (COVID-19): Amendments to School Risk Assessments from 1st September 2021

Key:	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern.
Risk Controls:	The measures that will be taken to minimise the risk.
Impact:	L/M/H
Likelihood:	L/M/H
Responsible person:	<p>The identified staff member(s) responsible for implementing the risk controls</p> <p>Head Teacher Sign Date</p> <p>Chair of Governors sign Date</p>
Completion Date:	The date by which required plans for controls will be in place.

Risk Description/Area of Concern	Level of risk prior to control <>	Risk Controls	Level of risk is now <>	Likelihood <>	Responsible person	Planned completion Date	Comments / Actions needed
Clinically Extremely vulnerable (CEV) individuals	H	All staff and pupils, including those who are clinically extremely vulnerable (CEV) , should attend unless they're self-isolating or have been advised not to by their GP or clinician. However, CEV staff may wish to take extra precautions.	L	L	S Passey	1/9/21	None in school at present
Testing of staff and pupils	M	<p>From the start of the autumn term:</p> <ul style="list-style-type: none"> Staff should do twice weekly home tests whenever they are on site until the end of September, when the government will review the need for it Staff must report their results to NHS Test and Trace as soon as they've completed a test <p>Testing remains voluntary.</p> <p>Pupils will not be tested.</p>	L	M	S Passey	1/9/21	<p>All staff were invited to take part in twice weekly testing. Those who accepted are currently following the programme</p>
System of Controls - Prevention	M	<p>Prevention You must always:</p> <ol style="list-style-type: none"> 1) Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school. 2) Ensure everyone is advised to clean their hands thoroughly and more often than usual. 3) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach. 	L	M	S Passey	1/9/21	PPE provided for personal care, first aid, and in case of symptomatic child.

		<p>4) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. .</p> <p>5) Keep occupied spaces well ventilated.</p> <p>In specific circumstances:</p> <p>6) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>7) Promote and engage in asymptomatic testing, where available</p>					
System of Control - Responsive	H	<p>Response to any infection</p> <p>10) Promote and engage with the NHS Test and Trace process. Manager to advice Health Protection hub via email of positive cases. Complete online form to assist with contact tracing https://www.telford.gov.uk/testandtrace</p> <p>11) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. Manager to advice Health Protection hub via email of positive staff. Complete online form to assist with contact tracing https://www.telford.gov.uk/testandtrace</p> <p>12) Contain any outbreak by following local health protection team advice</p>	L	L	S Passey	1/9/21	
Poor hygiene practice – specific - spread of potential infection at the start / finish of the school day.	H	<p>Review your staggered start/finish of day times to keep groups apart as they arrive. This should not reduce the teaching time.</p> <p>Communicate to parents/carers;</p> <ul style="list-style-type: none"> • Drop off and collection process 	L	M	S Passey	1/9/21	Separate start, finish and break times to remain in operation.

Use of equipment		<p>Classroom based resources, such as books and games, can be used and shared. These should be cleaned regularly, along with all frequently touched surfaces.</p> <p>Resources that are shared between classes, such as sports, arts, and science equipment should be cleaned frequently.</p> <p>Outdoor playground equipment should be more frequently cleaned than normal. This also applies to resources used inside and outside by wraparound care and out of school settings providers.</p> <p>Pupils should limit the amount of equipment they bring into school each day, including essentials such as:</p> <ul style="list-style-type: none"> • Lunch boxes • Hats and coats • Books • Stationery • Mobile phones 	L	L	S Passey	3/3/2021	<p>Antiviral disinfectant provided at cleaning station in each classroom/office</p> <p>Manufacturer's instructions are followed to ensure appropriate use of cleaning product</p> <p>Where possible resources remain individualised. They are cleaned to guidelines where shared, or left 48 hours</p> <p>Cleaning takes place, on a regular basis in class and around communal areas.</p> <p>Children requested to minimise items brought in to school.</p>
Face coverings	M	<ul style="list-style-type: none"> • No longer need to be worn by pupils, staff or visitors either in classrooms or in communal areas 	L	M	S Passey	1/9/21	<p>SBM will keep a supply of facemasks for those who are CEV who chose to take additional precaution, or in case of outbreak.</p>
Sport	M	Indoor sport can go ahead, but you should prioritise outdoor sport.	L	L	S Passey	1/9/21	We'll prioritise outdoor sport where possible

		Both indoor and outdoor sporting competitions can take place.					<p>Where it's not, we'll use large indoor spaces with sufficient ventilation</p> <p>We'll consult government guidance when planning for team sports</p>
Performances	H	Indoor and outdoor performances with an audience can go ahead.	L	L	S Passey	1/9/21	<p>We will identify any poorly ventilated spaces as part of our risk assessment and take steps to improve fresh air flow in these areas.</p>
Educational Trips and Visits	M	Educational day visits and domestic residential visits can go ahead.	L	L	S Passey	1/9/21	<p>We will carry out a separate risk assessment for each educational visit to determine whether it can be undertaken safely.</p>
A pupil is tested and has a confirmed case of coronavirus.	H	In line with government advice: <ul style="list-style-type: none"> Follow guidance from the Test and Trace team in the Health Protection Hub 	M	L	S Passey	1/9/21	
Ventilation		Keeping occupied spaces well ventilated Once the school is in operation, it is important to ensure it is well ventilated and a comfortable Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened fully during breaks to	L	L	S Passey	1/9/21	

		<p>purge the air space. Opening internal doors can also assist with creating a throughput of air</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus out break https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</p> <p>And</p> <p>CIBSE - CIBSE - Coronavirus COVID 19</p> <p>Provide more information</p> <p>See further information in T&W Ventilation guidance</p>					
Breakfast club/After school provisions	H	All pupils can attend wrap-around care for any reason and they can be in groups of any number.	L	L	S Passey	3/3/2021	
Cleaning is not sufficiently comprehensive.	H	<p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> • putting in place a cleaning schedule that ensures cleaning is generally enhanced and includes: • more frequent cleaning of rooms / shared areas that are used by different groups • Allow time for cleaning surfaces in dining hall between groups • frequently touched surfaces being cleaned more often than normal • different groups don't need to be allocated their own toilet blocks, but toilets will need 	L	L	S Passey	3/3/2021	

		<p>to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</p> <ul style="list-style-type: none">encourage pupils to wash hands thoroughly after using the toilet <p>See further guidance for cleaning in educational settings for advise on general cleaning required in addition to the current advice on <u>COVID-19: cleaning of non-healthcare settings guidance</u>.</p> <p>Review what cleaning products you use, know the contact time of the products and ensure the products are appropriate for the task.</p> <p>Review any equipment that is frequently used and how it is cleaned after use</p>					
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