



**Coronavirus (COVID-19): Amendments to School Risk Assessments from 1<sup>st</sup> September 2021**

<b>Key:</b>	
Level of risk prior to control	Identifies the risk before any steps to reduce the risk have been taken
Risk Description:	Outlines the area of concern.
Risk Controls:	The measures that will be taken to minimise the risk.
Impact:	L/M/H
Likelihood:	L/M/H
Responsible person:	<p>The identified staff member(s) responsible for implementing the risk controls</p> <p>Head Teacher Sign ..... Date .....</p> <p>Chair of Governors sign ..... Date .....</p>
Completion Date:	The date by which required plans for controls will be in place.

Risk Description/Area of Concern	Level of risk prior to control ↔	Risk Controls	Level of risk is now ↔	Likelihood ↔	Responsible person	Planned completion Date	Comments / Actions needed
Clinically Extremely vulnerable (CEV) individuals	H	All staff and pupils, including those who are <b>clinically extremely vulnerable (CEV)</b> , should attend unless they're self-isolating or have been advised not to by their GP or clinician. However, CEV staff may wish to take extra precautions.	L	L	S Passey	1/9/21	None in school at present
Testing of staff and pupils	M	<p>From the start of the autumn term:</p> <ul style="list-style-type: none"> <li>Staff should do twice weekly home tests whenever they are on site until the end of September, when the government will review the need for it</li> <li>Staff must report their results to NHS Test and Trace as soon as they've completed a test</li> </ul> <p>Testing remains voluntary.</p> <p>Pupils will not be tested.</p>	L	M	S Passey	1/9/21	All staff were invited to take part in twice weekly testing. Those who accepted are currently following the programme
System of Controls - <b>Prevention</b>	M	<p><b>Prevention You must always:</b></p> <ol style="list-style-type: none"> <li>Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.</li> <li>Ensure everyone is advised to clean their hands thoroughly and more often than usual.</li> <li>Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.</li> </ol>	L	M	S Passey	1/9/21	PPE provided for personal care, first aid, and in case of symptomatic child.

		<p>4) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. .</p> <p>5) Keep occupied spaces well ventilated.</p> <p><b>In specific circumstances:</b></p> <p>6) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.</p> <p>7) Promote and engage in asymptomatic testing, where available</p>					
System of Control - Responsive	H	<p><b>Response to any infection</b></p> <p>10) Promote and engage with the NHS Test and Trace process. Manager to advise Health Protection hub via email of positive cases. Complete online form to assist with contact tracing</p> <p><a href="https://www.telford.gov.uk/testandtrace">https://www.telford.gov.uk/testandtrace</a></p> <p>11) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. Manager to advise Health Protection hub via email of positive staff. Complete online form to assist with contact tracing</p> <p><a href="https://www.telford.gov.uk/testandtrace">https://www.telford.gov.uk/testandtrace</a></p> <p>12) Contain any outbreak by following local health protection team advice</p>	L	L	S Passey	1/9/21	
Poor hygiene practice – specific - spread of potential infection at the start / finish of the school day.	H	<p>Review your staggered start/finish of day times to keep groups apart as they arrive. This should not reduce the teaching time.</p> <p>Communicate to parents/carers;</p> <ul style="list-style-type: none"> <li>Drop off and collection process</li> </ul>	L	M	S Passey	1/9/21	Separate start, finish and break times to remain in operation.

Use of equipment		<p>Classroom based resources, such as books and games, can be used and shared. These should be cleaned regularly, along with all frequently touched surfaces.</p> <p>Resources that are shared between classes, such as sports, arts, and science equipment should be cleaned frequently.</p> <p>Outdoor playground equipment should be more frequently cleaned than normal. This also applies to resources used inside and outside by wraparound care and out of school settings providers.</p> <p>Pupils should limit the amount of equipment they bring into school each day, including essentials such as:</p> <ul style="list-style-type: none"> <li>• Lunch boxes</li> <li>• Hats and coats</li> <li>• Books</li> <li>• Stationery</li> <li>• Mobile phones</li> </ul>	L	L	S Passey	3/3/2021	<p><b>Antiviral disinfectant provided at cleaning station in each classroom/office</b></p> <p><b>Manufacturer's instructions are followed to ensure appropriate use of cleaning product</b></p> <p><b>Where possible resources remain individualised. They are cleaned to guidelines where shared, or left 48 hours</b></p> <p><b>Cleaning takes place, on a regular basis in class and around communal areas.</b></p> <p><b>Children requested to minimise items brought in to school.</b></p>
Face coverings	M	<ul style="list-style-type: none"> <li>• No longer need to be worn by pupils, staff or visitors either in classrooms or in communal areas</li> </ul>	L	M	S Passey	1/9/21	<p><b>SBM will keep a supply of facemasks for those who are CEV who chose to take additional precaution, or in case of outbreak.</b></p>
Sport	M	<p><b>Indoor sport</b> can go ahead, but you should prioritise outdoor sport.</p>	L	L	S Passey	1/9/21	<p><b>We'll prioritise outdoor sport where possible</b></p>

		Both indoor and outdoor sporting competitions can take place.					<p>Where it's not, we'll use large indoor spaces with sufficient ventilation</p> <p>We'll consult <a href="#">government guidance</a> when planning for team sports</p>
Performances	H	Indoor and outdoor <b>performances</b> with an audience can go ahead.	L	L	S Passey	1/9/21	We will identify any poorly ventilated spaces as part of our risk assessment and take steps to improve fresh air flow in these areas.
Educational Trips and Visits	M	Educational <b>day visits</b> and <b>domestic residential visits</b> can go ahead.	L	L	S Passey	1/9/21	We will carry out a separate risk assessment for each educational visit to determine whether it can be undertaken safely.
A pupil is tested and has a confirmed case of coronavirus.	H	In line with government advice: <ul style="list-style-type: none"> <li>Follow guidance from the Test and Trace team in the Health Protection Hub</li> </ul>	M	L	S Passey	1/9/21	
Ventilation		<p><b>Keeping occupied spaces well ventilated</b></p> <p>Once the school is in operation, it is important to ensure it is well ventilated and a comfortable</p> <p>Natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened fully during breaks to</p>	L	L	S Passey	1/9/21	

		<p>purge the air space. Opening internal doors can also assist with creating a throughput of air</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus out break  <a href="https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm">https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm</a></p> <p>And</p> <p>CIBSE - <a href="#">CIBSE - Coronavirus COVID 19</a></p> <p>Provide more information</p> <p>See further information in T&amp;W Ventilation guidance</p>					
Breakfast club/After school provisions	H	All pupils can attend <b>wrap-around care</b> for any reason and they can be in groups of any number.	L	L	<b>S Passey</b>	<b>3/3/2021</b>	
Cleaning is not sufficiently comprehensive.	H	<p>Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach.</p> <p>Points to consider and implement:</p> <ul style="list-style-type: none"> <li>• putting in place a cleaning schedule that ensures cleaning is generally enhanced and includes:</li> <li>• more frequent cleaning of rooms / shared areas that are used by different groups</li> <li>• Allow time for cleaning surfaces in dining hall between groups</li> <li>• frequently touched surfaces being cleaned more often than normal</li> <li>• different groups don't need to be allocated their own toilet blocks, but toilets will need</li> </ul>	L	L	<b>S Passey</b>	<b>3/3/2021</b>	

		<p>to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet</p> <ul style="list-style-type: none"> <li>• encourage pupils to wash hands thoroughly after using the toilet</li> </ul> <p>See further guidance for cleaning in educational settings for advise on general cleaning required in addition to the current advice on <a href="#">COVID-19: cleaning of non-healthcare settings guidance</a>.</p> <p>Review what cleaning products you use, know the contact time of the products and ensure the products are appropriate for the task.</p> <p>Review any equipment that is frequently used and how it is cleaned after use</p>					
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